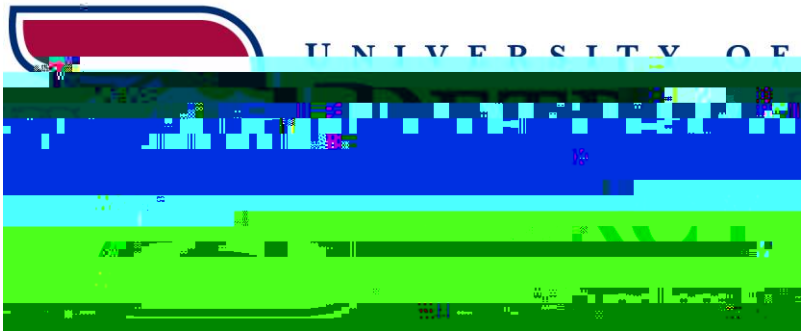

UNIVERSITY OF DETROIT MERCY
PHYSICIAN ASSISTANT PROGRAM 2017-2018
POLICY MANUAL

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PA PROGRAM WEB ADDRESS:

http://healthprofessions.udmercy.edu/programs/paprogram/index.htm

PHYSICIAN ASSISTANT PROGRAM OBJECTIVES

removal, certain biopsies and lumbar puncture
- x differentiate between normal and abnormal laboratory findings or diagnostic test outcomes
- x interpret common laboratory and other diagnostic procedures such as; UA, CBC and differential, ESR, chemistry profiles, culture and sensitivity, reticulocyte count, coagulation studies, hepatitis screen, gram stain, arterial blood gases, primary level ECG interpretation and identification of life threatening dysrhythmias, primary level CXR, abdominal film and extremity films
- x provide patient education and obtain consent prior to initiation of diagnostic and therapeutic procedures

3. Assisting the physician in assessing patients in the acute and long term primary care setting, developing and implementing patient management plans, recording patient progress, assisting in the provision of continuing care and helping patients cope with illness and injury with education and counseling.

OUTCOMES:
Upon successful completion of the program the entry level professional will be able to:
- x deliver or assist in the delivery of medical services to a variety of populations requiring initial, continuing and special care and in a variety of settings including urban underserved areas
- x deliver patient care in a manner consistent with the scope of practice of the supervising physician, according to accepted standards of care and in a caring and respectful manner
- x apply the concepts of clinical decision making and problem solving in assessment and management of patients in the context of their community
- x communicate with and coordinate information among all members of the health care team
- x develop a patient management plan which includes therapeutic, diagnostic and patient education components
- x identify appropriate interventions for the early detection or prevention of certain conditions
- x recognize limitations in medical service delivery and appropriately seek consultation
- x ensure implementation of the management plan
- x follow-up, review and modify the management plan based upon patient outcomes
- x apply principles of pharmacotherapeutics and non-pharmacological modalities as appropriate for patient management
- x FRQVLGHU WKH SDWLHQW¶V RYHUDOO FRQGLWLRQ LQFOXGLQJ economic factors in the development of the management plan
- x facilitate referral of patients to appropriate medical and social services as part of a patient management plan
- x instruct and counsel patients with an awareness and sensitivity to cultural diversity and patient autonomy, regarding health risks, compliance with therapeutic regimens, emotional SUREOHPV DQG RWKHU LVVXHV RI GDLO\ OLYLQJ DV DSSU utilizing appropriate family support, community services and materials
- x prepare documents and summaries as appropriate utilizing proper medical charting principles (progress notes, orders, H & Ps, admission and discharge summaries, pre and post op notes etc)

Resources:

- **Accreditation Standards**, 4th Edition, 2010; Accreditation Review Commission for Education of the Physician Assistant (ARC-PA)

- **Competencies for the Physician Assistant Profession**, 2012, Accreditation Review Commission for Education of the Physician Assistant (ARC-PA); the Physician Assistant Education Association (PAEA), the American Academy of Physician Assistants (AAPA), and the National Commission on Certification of Physicians Assistants (NCCPA).

PHYSICIAN ASSISTANT PROGRAM
ADMISSIONS POLICIES

The Physician Assistant Program carefully abides by the nondiscriminatory admissions policy of the University of Detroit Mercy. Applications are accepted for regular admission through CASPA January 15th in the year for which admission is sought. Applicants in transfer from other Physician Assistant Programs must be reviewed for admission by the end of the semester preceding the one for which transfer admission is sought.

The Physician Assistant Program recognizes two categories of admission.

> **REGULAR ADMISSION**: is selectively afforded to applicants who satisfy all admission requirements of the University and the Physician Assistant Program.
>
> **CONTINGENT ADMISSION**: is afforded to applicants who appear qualified for regular admission but have not completed a baccalaureate degree from an accredited U.S. institution by the application deadline. When the baccaulareate degree has been completed, a decision about regular admission will be made by the Program faculty. Students admitted on a contingent basis, must resolve the incomplete requirement prior to registering for classes and beginning training in the Program.

The Physician Assistant Program does not offer provisional, conditional or unclassified admission as defined by the University. The Program Admissions Committee consists of the Physician Assistant Program faculty, the Program Medical Director, community PAs, and members of the adjunct and CHP faculty. The Program strives to include representatives from minority and disadvantaged groups on the Committee.

UDM undergraduates, applicants from underserved communities, applicants who have been honorably discharged from the military and those from underrepresented minorities in the profession may be given additional consideration in the application process.

The Physician Assistant Program will consider applicants who have completed advanced medical training but who are not already licensed to practice as a medical or osteopathic physician in the U.S. Such applicants must demonstrate, by documentation, successful completion of prerequisite course work equivalents and an equivalent to a United States EDFKHORU¶V GHJUHH DV GHWHUPLQHG E\ DQ advisor SURYHG IRU reviewed by PA Program faculty. Such applicants must meet all other admission requirements. Any applicant may be asked to demonstrate language competency. The Program does not offer an accelerated course of study but the student advisor will, on the advice of the course instructor,

• A working USB port is required
• Internet connection

PC Requirements:

• Operating System: 32-bit and 64-bit Versions of Windows Vista, Windows 7, Windows 8, and Windows 10
• Only genuine, U.S.-English, French, Portuguese, Swedish, and British versions of Windows Operating Systems are supported
• CPU Processor: 1.86Ghz Intel Core 2 Duo or greater
• RAM: highest recommended for the operating system or 2GB
• Hard Drive: highest recommended for the operating system or 1GB of available space
• A working USB port is required
• Internet connection
• Screen Resolution must be 1024x768 or higher
• Adobe Reader (Version 9, 11, or DC)

(Approved by PA faculty ±April 12, 2018)

ACADEMIC and PROFESSIONAL INTEGRITY

FACULTY RESPONSIBILITIES:

Faculty members are expected to conduct themselves in a fair and conscientious manner in accordance with the ethical standards generally recognized within the academic community as well as those of the PA profession. Members of the faculty are expected to (except in cases of illness or other compelling circumstances):

1. meet scheduled classes and appointments;

2. be available at reasonable times for appointments with students;

3. make appropriate preparation for classes and other meetings;

4. perform grading duties in a timely manner;

5. communicate with students who have earned a failing grade prior to submitting the grade to the Registrar. The purpose of this is to ensure that the grade was arrived at accurately and fairly as well as to allow the student to present information relative to the grades;

6. describe to students in writing at the beginning of a course the content and objectives along with the methods and standards of evaluation. This description of evaluation must include description of the relative weight to be assigned to various factors;

7. base all academic evaluation upon good-faith professional judgment;

8. not consider, in academic evaluations, factors such as race, color, religion, gender, age, national origin, handicap, political or cultural affiliation, lifestyle, activities or behavior outside the classroom unrelated to academic and professional achievement;

9. respect confidentiality of student information contained in University academic records. Faculty may release such information in connection with intra-University business, including releasing information to clinical preceptors and affiliate faculty without student consent, or as may be required by law;

10. not exploit professional relationships with students for private advantage; and refrain from soliciting the assistance of students for private purposes in a manner which infringes upon such V W X G H Q W V ¶ I U H H G R P R I F K R L F H

11. give appropriate recognition to contributions made by students in research, publication, service or other activities;

12. refrain from any activity which involves risk to the health and safety of a student, except with the V W X G H Q W ¶ V L Q I R U P H G F R Q V H Q W D Q G Z K H U H D S S O L F D E O H relating to the use of human subjects in experimentation;

13. respect the dignity of each student individually and all students collectively in the classroom, laboratory and clinics; in communication, either face to face or electronically; and in all other academic contexts.
14. Refrain from participating as a health care provider for students in the program

ACADEMIC MISCONDUCT UNIVERSITY OF DETROIT MERCY

Among the most serious academic offenses is plagiarism, submitting the words or style of another author or source without acknowledgement or formal documentation. Plagiarism occurs when specific phrases RU HQWLUH SDVVDJHV ZKHWKHU D VHQWHQFH SDUDJUDSK RU writing without quotation marks or documentation. One also plagiarizes by paraphrasing the work of

POLICY ON ATTENDANCE

The importance of regular and timely attendance at required Program activities cannot be overstated. It is expected that all students will assume responsibility for meeting all academic and clinical commitments with punctuality.

FACULTY GUIDELINES: The faculty or course instructor will make available within the first or second class meeting, a syllabus or course description which specifies course attendance requirements and project deadlines.

The faculty or instructor will advise the Program offices and students as quickly as possible of alterations in the syllabus schedule and any unanticipated class cancellations.

The faculty will regard "unanticipated" absence due to student illness, accident or emergent personal business as an excused absence when notified promptly regarding the circumstances.

STUDENT GUIDELINES: It is expected that students will arrange all non-emergent personal obligations and appointments to avoid conflicts with required Program activities.

Students are expected to notify the course instructor (and the clinical site if appropriate) promptly regarding the circumstances and expected duration of unanticipated absence. Unanticipated absence of greater than three days duration typically requires written substantiation.

Students are expected to discuss anticipated absence with the faculty as soon as it is known. Requests for anticipated absence from program obligations should be made in writing to the Program Chair.

The UDM PA Program does not permit its students to work (paid or voluntary) for the PA Program

The Program strongly discourages

Unexcused absence, repeated excused absences and repeated tardiness in meeting appointments, completing assignments and other Program obligations as outlined by course syllabi or the clinical year syllabus will be considered unprofessional behavior and will negatively impact student promotion reviews.

No portion of this policy is intended to imply that students are not responsible for work missed during any absence. The Program fully expects students will complete all assignments, papers, examinations,

Quiz: an oral, written or performance test procedure whose length typically does not exceed 30 minutes.

OSCE: Objective Structured Clinical Exam. A practical examination of clinical skills provided in stations.

POPE: Problem oriented physical examination. A practical exam L Q D W L R Q H Y D O X D W L Q J W ability to apply appropriate clinical skills to the presented case scenario.

- copying, communicating, or sharing examination content **from, or with**, another student
- u V L Q J ³ F K H D W V K H H W V ´ R U K L G G H Q P D W H U L D O V Z L W K S examination
- using test breaks or bathroom breaks to research test answers or share information with others
- stealing, gaining access to, reproducing, distributing, or using unauthorized information, material, or assistance related to examinations.
- participation in any activity which gives a student an unfair advantage over others

will not be tolerated and those caught sharing or receiving exam information will face sanctions including dismissal from the program.

Upon completing the examination, or when the allotted time for completion has expired, all testing materials must be returned to the person administering the examination.

As with other Program obligations, unavoidable absence on the day of the examination (including papers, clinical demonstrations and project deadline) must be reported to the course instructor prior to the scheduled examination time, paper deadline or other appointment.

No portion of this policy is intended to create any rights on the part of students to invalidate or raise grades with respect to courses which do not comply with these guidelines. However, a student or instructor may request a faculty committee review of any substantial deviation from W K H V H J X L G H O L Q H V D V D E D V L V be changed. P P H Q G L Q J W K D W D

COMPUTER EXAMINATION POLICY

The following policy has been established to provide guidelines on electronic testing.

1. Computer exams will be given at a time and place announced by the course instructor.
2. Students are expected to bring their personal laptops for examinations. If you do not have a laptop you are required to ask the instructor to order a laptop for your use for the examination.
3. **You may be required to show a picture id to be permitted to enter the test center.**
4. No materials, food or drink will be allowed in the computer lab. You may use a locker for storage of personal items during your exam. Scrap paper which may be distributed will be collected at the end of the exam.
5. If the computer goes down or a student is inadverten W O \ ³ N R L F N W K H U H D U H V H Y H U D O the student will not be penalized for time lost to correct the situation. The computer can be rebooted and the student may resume or start the test again or the student may be given a written examination. The option chosen will depend on whether there is enough time for the student to take the exam. If the lab is closing or the proctor has not scheduled for enough time to permit the student to begin again, the computer exam may be rescheduled at another time. It is the responsibility of the course instructor to provide the student with an opportunity to complete their exam.
6. Any unauthorized attempt to access an exam a second time (each entry into the test is recorded by the computer) will be considered a violation of testing protocol and the student will receive a zero for that exam.
7. Failure to follow examination procedure outlined here and in the PA Program Policy Manual can result in the exam being voided and a grade of zero assigned for that exam without chance of remediation.

PROCEDURES OF THE PHYSICIAN ASSISTANT PROGRAM

Faculty Evaluation: A percentage of each semester grade is determined by the program faculty based upon the faculty site visit and student documentation (Typhon) and participation in evaluation of the clinical experience.

Details for grading in the clinical year are provided in the Clinical Year Syllabus. Due to its later publication date, those policies take precedence over this summary.

COMPREHENSIVE EXAM:

All students must meet a minimal level of competency prior to graduation. The comprehensive exams are given in the final semester to assess competency in primary care. A passing score must be achieved to graduate.

The exam assesses acquisition of knowledge, problem solving skills, psychomotor and clinical competencies. The exam is taken on two separate days. The

recognition; promoted with conditions; or be subject to other action as described below.

UNCONDITIONAL: Students who have demonstrated competency at or above the minimum standards will be acknowledged by the Promotion and Progress Committee. A notice from the Program Chair will be sent to the student at least once a semester. The notice will reflect the semester and course work in which the promotion was earned. A copy of this notice will be added to the student's record.

RECOGNITION: Students who have demonstrated exceptional academic performance will be acknowledged. Recognition of outstanding academic achievement is done annually at commencement.

CONDITIONAL PROMOTION includes**:**

Counseling:

Directing a student to seek appropriate academic counseling is within the purview of the Promotion and Progress Committee. While it is advisable for students to seek assistance from instructors and university resources as a course proceeds, there may be circumstances where extra support is needed to understand certain concepts or to make up work lost for extraordinary reasons such as illness. The Promotion and Progress Committee can

obtain a suboptimal evaluation in certain content areas, and may or may not meet minimum competency as defined by the program and/or the course syllabus. In such a circumstance, the instructor and/or the trainee may request the specific content area be remediated.

In the curriculum any participating instructor may request that a student remediate work of less than minimal competency in a content area. This remediation may or may not be required and may or may not impact the final course grade. Please see the course syllabi for details. When an instructor offers a student the

remedial work will not be made by instructors after grades are submitted without specific consent from the Program Chair. However, final course work remediation is possible. In this case, the original grade will be recorded and a "change of grade" form will be submitted when the remediation work is completed. All remediation outcomes will be reported to the Promotion and Progress Committee.

Repetition of a course:
The student will be assessed additional tuition for repetition of a course in which an unsatisfactory grade was earned. This tuition will be the current tuition rate. The Committee may also direct a student to Audit or retake a course as an alternative to separation from training. The student will be assessed additional tuition at the prevailing rate determined by the University for Audit privileges.

OTHER PROCEDURAL OPERATION OF THE PROMOTION AND PROGRESS COMMITTEE MEETINGS

DECELERATION:
If, during the course of full-time study, difficulties are encountered by a student, the Promotion and Progress Committee may recommend a decelerated course of study. A collaborative plan of study will be developed with the faculty.

Decelerated students will be expected to meet the criteria for satisfactory progress in study under these arrangements.
Deceleration from the 2-year track to the 3 year track will only be recommended if there is space available.

Students who request deceleration as an accommodation for disability must register for disability services with the Director of UAS/Disability Support Services, in the Student Success Center.

It is the responsibility of the student to contact financial aid to determine what impact deceleration will have on their financial resources and obligations.

LEAVE OF ABSENCE

If a student has been making satisfactory academic/professional progress and has encountered extraordinary circumstances, (e.g., illness), a student may request a leave of absence. The Promotion and Progress Committee must review and approve such a request and may request documentation to support such a leave (such as medical documentation for a medical leave of absence). Students who have not met the academic and or professional standards for progression in the program or are on probation, are NOT eligible for a leave of absence.

A leave of absence might be indicated under circumstances peculiar to a given student. However, the leave of absence shall extend no longer than a single calendar year. A

student will normally be readmitted to the Program at the end of his/her leave of absence if the Promotion and Progress Committee, at its discretion, believes the purpose of the leave of absence has been achieved. The Committee may require the student to do preparatory work before reentry after a prolonged leave, or demonstrate current knowledge through examination upon re-entry.

ACADEMIC STANDING

In order to remain in good standing and/or to progress in the curriculum in the Physician Assistant Program, a student must follow the protocol for promotion of physician assistant students, by maintaining a CGPA of 3.0 or higher, and earning JUDGH-V¶ FRIUµEHWWHU LQ DO 3$ FRXUVHV DQG D ³&-core courses beginning fall 2018 semester, all coursework (core and noncore) must have a minimum grade of B- or better for satisfactory academic progression.

University of Detroit Mercy requires that graduate students maintain a minimum CGPA of 3.0. :KHQ D VWXGHQW¶V FXPXODWLYH *3$ IDOOV EHORZ WK Probation by the PA Program and will be notified by email using his/her UDM email address and USPS mail.

The purpose of notification of academic standing is to provide the student with an opportunity to obtain additional support and guidance that will enable the student to improve his/her academic performance and successfully complete the PA Program. It is the responsibility of the student to follow up with his or her assigned advisor and the Student Success Center should the student receive a poor or failing grade in a course.

LETTER OF WARNING**:**

A warning is a written letter to a student for non-acceptable academic or professional progress during the semester (usually at mid-semester). A warning may come from the course instructor or the program director/chair on behalf of the course instructor and its purpose is to make the student aware of impending academic jeopardy. Warnings are reported to the Promotion and Progress Committee and program director/chair for informational purposes. They become a part of the student file only if further action becomes necessary and are removed, upon graduation, if the student achieves academic success.

PROBATION:

A student may be retained in the UDM PA program on probation. In this case, certain conditions must be satisfied in order to register for a following semester or graduate from the program. An Academic Probation Requirements form will be provided to a student on probation. This document will outline the timeline and conditions to be satisfied for the student to be removed from probation. Conditions of probation may include any of the above described conditional promotion or other decisions of the Promotion and Progress Committee and/or may include conditions specific to a particular student situation.

SUSPENSION:

Suspension is defined as an involuntary, temporary separation from the University of Detroit Mercy for a definite period of time. Suspension may include a requirement that the student obtain medical/psychiatric consultation and treatment or be subject to other

property owned by any hospital/clinic, affiliated institution/organization, or individual to which the student may be assigned.

Entering or using the Uni

l. In professional interactions with patients and others, a student should introduce himself

POLICIES OF THE PHYSICIAN ASSISTANT PROGRAM

Students must provide a copy of their certification to their advisor by **August 1** the summer prior to clinical rotations. Students who are not certified will not be scheduled for clinical rotations. Students will be required to keep their original certification card and provide only a copy to their advisor prior to clinical rotations. The PA program will not replace lost certification cards. Students who require additional proof of certification must contact the issuing agency for replacement certification. This will be at the expense of the student.

STUDENT HEALTH POLICY
Approved 2015

EDUCATIONAL RIGHTS AND PRIVACY ACT

Under the Family Rights and Privacy Act, a federal law established in l974, confidentiality of student education records must be maintained.

At the University of Detroit Mercy, the Registrar coordinates the inspection and review procedures for student education records which include admissions, personal, academic, and financial files as well as cooperative education and placement records.

No one outside the institution shall have access to information in a student's education records without the written consent of the student. Exception will be granted in special circumstances to officials of other institutions in which students seek to enroll, persons or organizations providing students financial aid, accrediting agencies carrying out their accreditation function, persons in compliance with a judicial order, and persons in an emergency in order to protect the health and safety of students or other persons.

Students may review their education records by making written requests to the Registrar.

Students may not inspect financial information submitted by their parents; confidential letters and recommendations associated with admissions, employment or job placement or honors to which they have waived their rights of inspection. Students may not have access to education records containing information about more than one student. The University is not required to permit students to inspect and review confidential letters and recommendations placed in their files prior to January l, l975.

A copy of detailed University policies and regulations related to the Privacy Act is available in the Registrar's Office.

Program faculty will request a signed student release to provide information or recommendations to scholarship granting agencies or potential employers.

RELEASE OF STUDENT RECORDS:

No one outside RI WKH LQVWLWXWLRQ PD\ KDYH DFFHVV WR VWXGHQW¶
of the student. Exceptions are described in the Graduate catalog. The university may disclose public or
³GLUHFWRU\´LQIRUPDWLRQ6WXGHQWPD\UHTXHVWWRQ
Graduate catalog for full disclosure.

AMERICAes

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- x Advocacy
- x Alternative arrangements for tests (i.e., extended time, use of a computer, distraction-free environment)
- x Assistance with physically getting around campus
- x Assistance with registration
- x Counseling
- x Help with study skills
- x Note takers
- x Physical Assistance in library
- x Readers/recorded books
- x Referral to appropriate services
- x Sign language interpreters
- x Special equipment
- x Taped lectures
- x Tutoring
- x Program Deceleration
- x Other Services

A copy of the ADA and University procedure regarding students with disabilities can be found in th H & R O O H J Office. POLICY ON STUDENT PROFESSIONAL ACTIVITIES

The Physician Assistant Program encourages its students to participate in the professional activities of their new profession. The Program provides opportunities for students to attend professional meetings and workshops sponsored by local, state and national physician assistant organizations.

Students are expected to actively participate in the endeavors and leadership of the William Beaumont Society chapter of the AAPA Student Academy (SAAAPA) as well as those of the Michigan Academy of Physician Assistants.

The Program will make every effort to accommodate reasonable schedule revisions needed for student representatives in these professional pursuits.

As representatives of the University of Detroit Mercy Physician Assistant Program, all students attending professional meetings and workshops are expected to participate fully in the educational and leadership components of the conference agenda.

UNIVERSITY POLICIES

7 K H V W X G H Q W K D Q G E R R N L V D Y D L O D E O H R Q O L Q H D W Z Z Z L L I H ´ O Q Student Information there includes but is not limited to:

- Student Code of Conduct
- Student Guide to IT Services
- Conduct and Grievance procedures
- Alcohol and Other Drugs policy
- Non-discrimination policies
- Children in the classroom policy
- Confidentiality
- HIV and AIDS policy
- Sexual assault information
- Student organization policies
- Email policy

The handbook also includes information on University services including food service, public safety, academic and personal counseling resources and academic schedules.

The University Sexual Harassment Policy can be found on the Human Reso

The University Social Media Policy can be found at:
http://www.udmercy.edu/governance/proposals/adopted-proposals/pdf/UDM_Social_media_policy_May%202012.pdf

FINANCIAL AID RESOURCES

Physician Assistant education today is expensive but is an excellent investment. Financial assistance for the PA student is available but it remains the student's responsibility to find it and apply for it. Since student eligibility for financial aid is determined by individual circumstances, each student is urged to visit the Financial Aid office for assessment of financial status. Information on various grants, loans and other assistance is also available. Many financial assistance programs require students apply only through the financial aid office.

When applying for financial aid, the student must consider all educational expenses including basic living costs. Be sure to include, in addition to tuition, medical insurance, room and board, books, medical equipment, personal expenses, professional dues and transportation.

PA student financial aid information is published by the Student Academy of the AAPA (SAAAPA). Students should keep in mind that individual "tuition-for future-work" arrangements are another source of funding assistance which many students have taken advantage of in the past.

Students must apply for financial assistance annually and eligibility may change from year to year. Remember, any significant changes in expenses or income should be brought to the attention of the financial aid office at the time it occurs as it may affect your current financial aid status.

SAAAPA FINANCIAL AID INFORMATION:

UNIVERSITY FINANCIAL AID OFFICE

http://www.udmercy.edu/apply/financial-aid/index.htm

(313) 993-3350,
Financial Aid Office-McNichols Campus ±Fisher Administration Building

PHYSICIAN ASSISTANT PROGRAM
HISTORICAL BACKGROUND

access. Under his direction, Duke became the first academic center to undertake the training of Physician Assistants. Since then the philosophy has gained wider acceptance and programs to prepare mid-level health practitioners have multiplied. The federal government has played an important role in the development and expansion of the PA concept by providing both start-up funds and continued financial support.

Originally limited to former military personnel, the training programs now draw on a large pool of applicants from a wide variety of health-related backgrounds.

In December, 1971, the House of Delegates of the AMA adopted "Essentials for an Educational Program for the Assistant to the Primary Care Physician" establishing specific standards for the education of Physician Assistants and providing a mechanism for review and survey visits. The accreditation process is currently under the supervision of the Accreditation Review Commission on Education for the Physician Assistant (ARC-PA) composed of representatives from various medical and educational organizations. The University of Detroit Mercy is one of the 6 accredited programs in Michigan. Currently, there are over 200 programs accredited by ARC-PA.

State support for the Physician Assistant concept in Michigan was formalized in l972 when Public Act 312 established an Advisory Commission to set standards for educational programs. Subsequent legislative action was taken to regulate the employment of PAs and to amend both the medical and osteopathic practice acts to conform to these regulations. The PA Task Force, in conjunction with the Michigan Department of Community Health, licenses PAs and oversees their activities within the state.

The American Academy of Physician Assistant defines the Physician Assistant as the following.

Physician Assistants are health professionals. They are licensed to practice medicine with *physician supervision. PA's are qualified by graduation from the accredited educational* program and/or certification by the National Commission on Certification of Physician *Assistants. Within the physician/ PA relationship, PA's exercise autonomy in medical decision* making and provide a broad range of diagnostic and therapeutic services. The clinical role of the PA includes primary and specialty care in medical and surgical practice settings in rural and urban areas. PA practice is centered on patient care and may include education, research and administrative duties.

The role of the Physician Assistant demands intelligence, sound judgment, personal integrity, the ability to relate with people and the capacity to react to emergencies in a calm and reasoned manner. An attitude of respect for self and others, adherence to the concepts of privilege and confidentiality in communicating with patients, and commitment to the patient's welfare are essential attributes.

The specific tasks performed by individual Physician Assistants cannot be delineated precisely because of the variations in practice requirements mandated by geographic, political, economic

and social factors. At a minimum, however, Physician Assistants are educated in areas of basic medical science and clinical disciplines. Exposure to family medicine, internal medicine, pediatrics, gynecology and surgery, and to the concepts of behavioral medicine and psychiatry, pharmacotherapeutics, health maintenance, and ambulatory, emergency and long term care provides the breadth of educational preparation needed to function as a Physician Assistant. In 2006 four key PA organizations, the American Academy of Physician Assistants, the Accreditation Review Commission on Education for the Physician Assistant, the National Commission on Certification of Physician Assistants and the Physician Assistant Education Association collaborated to produce the Competencies for the Physician Assistant Profession. This document identifies six major areas for clinically practicing PAs: medical knowledge, interpersonal and communication skills, patient care, professionalism, practice-based learning and improvement and systems based practice.

Services performed by Physician Assistants include but are not limited to the following:

EVALUATION: Initially approaching a patient of any age group in any setting to elicit a

National Certification and Continuing Education

Alexandria, VA 22314 , (703) 836-2272, www.aapa.org.

The Michigan Academy of Physician Assistants is located at
1390 Eisenhower Place, Ann Arbor, Michigan 48108, mapa@michiganpa.org,
Phone 1-877-YES-MAPA, Fax: (734) 677-2407 www.MichiganPA.org

Organized in l972, the Association of Physician Assistant Programs now the Physician Assistant Education Association (PAEA) was formed to unite various types of Physician Assistant educational programs into a national consortium for an exchange of ideas, research, curriculum development and evaluation. The Association has grown to encompass virtually all programs Involved in PA education. http://paeaonline.org/

Publications
Members of the Academy and Association are kept informed of national, state, and local developments through "The PA Professional". The Journal of the American Academy of Physician Assistants serves to improve communication between members of the Academy and as a forum for the exchange of educational, scientific and clinical information. The Physician Assistant Education Association publishes quarterly the "Journal of Physician Assistant Education´ DQG DQQXDO 'LUHFWRU\´ IRU WKRVH LQ learning more about the various educational programs.

There are currently some 3500+ practicing PAs in Michigan. As of 2013, there were over 1,100 University of Detroit Mercy trained Physician Assistants caring for some 2 million patients each year.

Appendix A
Forms

³ ´GRADE PETITION

If, for serious reason, a student is unable to finish a required assignment or is unable to take a UHTXLUHG H[DPLQDWLRQ WKH VWXGHQW PD\ SHWLWLRQ IR This petition may be approved or denied by the instructor. **Specific assignments or examinations yet to be completed and the specific plan (including deadlines) for completion, must be listed below.**

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,' 1R BBBBBBBBBBBBBBBBBBBBBBBBBBBBB 6WXGHQW¶V &ROOHJH B

Course Number _____ Term Year _____

Instructor _____

Petition Initiated By: _____ Student _____ Instructor

7KH IROORZLQJ $VVLJQPHQWV PXVW EH FRPSOHWHG LQ RUG

6WXGHQW¶V 6LJQDWXUH BBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBB

,QVWUXFWRU¶V 6LJQDWXUH DSSURYDO Date BBBBBB

Copy: Program Director/Chair Student
Advisor Instructor

UNIVERSITY OF DETROIT MERCY
PHYSICIAN ASSISTANT PROGRAM

STUDENT AGREEMENT FORM

WORK WITH FAMILIES AND INDIVIDUALS

I understand that a part of the educational experience of the Program will be to work with families and individuals representing varied cultural, religious, racial and socioeconomic backgrounds, and the assumption of partial responsibility for facilitating appropriate health care. I agree to participate in such educational and service work with families and individuals regardless of the backgrounds of the persons assigned.

CONFIDENTIALITY

I understand that as a student and PA practitioner I should maintain confidentiality and respect patient privacy at all times. Any communication about a patient must be conducted in a manner that maintains patient con(A)15( )-2(p)-6(ra)4(c)4(ti)-3(ti)-3(o)7(n2)] TJ ET Q q 0.000009

An important part of the learning experience will involve learning from one another. Students will practice interviewing skills with each other, will take part in role playing exercises, and perform physical examinations on each other (respecting each indivi G X D O ¶ V privacy). They will also perform basic procedures such as taking blood specimens, tuberculin tests and electrocardiograms. I XQGHUVWDQG WKDW D SDUW RI WKH SURJUDP ZLOO UHTXLUH SHHU JURXS SUDFWL SUDFWLWLRQHU´ DQG ³SDWLHQW´ DV PD\ EH LQGLFDWHG

ONGOING EVALUATION

Evaluation of the University of Detroit Mercy Physician Assistant Program includes ongoing assessment of all facets of the program curriculum, teaching strategies, faculty, students and staff. Additional assessment includes admission prerequisites, student performance of ctiical skills and other contacts with patients2

University of Detroit Mercy
Physician Assistant Program

Academic Probation Requirements

Name: **ID No**

Advisor **Effective dates**:

Academic Situation:

The student named above has been retained in the UDM PA program on probation. These conditions must be satisfied in order to register for the following semester or graduate from the program:

1) The student must bring/maintain his/her cumulative GPA to 3.0 by the end of the current semester.

2) The student must schedule at least _____ meeting(s) with the his/her advisor _____
(date or frequency)

3) The student may not withdraw from a course or take an incomplete in a course without the program
G L U H F W R U written permission V

4) The student must earn a grade of B- or better in all PA curriculum courses.

5) The student must meet all other academic and professional standards for promotion and progress in the PA program.

6) The following additional conditions apply to this student:

These academic probation requirements may be modified as academic circumstances warrant but only in writing and only with the signature of the Program Director/Chair. Failure to satisfy these requirements may mean dismissal from the program.

_____

I have been presented a copy of these probationary requirements and I accept these conditions of my probation status in the University of Detroit Mercy Physician Assistant Program.

Student Signature_____ Date_____

Advisor Signature_____ Date_____

Program Director/Chair Signature _____Date_____

Copy: student file, advisor, and student
H: probation form 5/05

COLLEGE OF HEALTH PROFESSIONS

Student Hepatitis B Vaccine Declination

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring or transmitting Hepatitis B virus (HBV) infection. However, I decline Hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring Hepatitis B, a serious disease. If, in the future, I continue to have occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with Hepatitis B vaccine, I may do so.

Reference: Appendix A, 29 Code of Federal Regulations 1910.1030 Occupational Exposure to Bloodborne Pathogens. Occupational Safety and Health Act.

I, _____, have decided not to receive injections of the
(print name)
Hepatitis B vaccine as required by the University of Detroit Mercy.

Date Signature